



Green Lea

Employment Application

204 Route 73 Voorhees, NJ 08043
856.767.4413
www.MyGreenLea.com

PLEASE PRINT:

NAME: LAST FIRST MI			DATE:	
ADDRESS:			HOME TELEPHONE:	
E-MAIL ADDRESS:			CELL PHONE:	
CITY:		STATE/ZIP:		WORK TELEPHONE:
If you are under 18, can you furnish a work permit if required? [] YES [] NO			If no, explain	
Have you the legal right to work in the U.S.? [] YES [] NO			Date available for work	Desired salary
POSITION APPLIED FOR:				
Referral source [] Advertisement [] Employee [] Relative [] Walk-in [] Website [] Other _____				Name of source (if applicable)
Have you ever been employed here before? [] YES [] NO			If yes, give dates, position, supervisor	
Type of employment desired [] Full time [] Part time [] Temporary [] Seasonal				
Will you work overtime if required? [] YES [] NO			If no, please explain.	
Are you willing to work evenings, weekends, or holidays if required? [] YES [] NO			Have you ever been bonded? [] YES [] NO	
Have you ever been convicted of a law violation? (except minor traffic violations or sealed records) [] YES [] NO			If yes, give details. This does not automatically disqualify you from employment. The nature of the offense, date and the job for which you apply will also be considered. _____ _____	
If applying for a position which requires you to drive on the job, please complete the following:				
Do you possess a valid driver's license? [] YES [] NO		Has your license ever been restricted, suspended, or revoked? [] YES [] NO		Driver's license no:

EMPLOYMENT HISTORY

Provide the following information on your past and current employers, assignments or volunteer activities, starting with the most recent (use additional sheets if necessary). Explain any gaps in employment in the Comments section below.

Employer	Telephone ()	Dates Employed From To	Summarize the type of work performed and job responsibilities
Address			
Starting job title/final job title		Hourly Rate/Salary Starting	
Immediate supervisor and title		\$ Per	
Reason for leaving		Hourly Rate/Salary Final	
May we contact for reference? [] YES [] NO [] LATER		\$ Per	
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Address			
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May we contact for reference? [] YES [] NO [] LATER		\$ Per	

Comments (including explanation of any gaps in employment).

Education Background

Names & Locations of High Schools, Colleges, Universities, Special Programs	Diploma/ Degree Earned	College Major	College Minor	Grade Pt. Avg.

References

List name and telephone number of three **business/work related references** who are not related to you. If not applicable, list three school or personal references who are not related to you.

Name	Relationship	Telephone	No. Years Known

Applicant Statement

I certify that all information I have provided in this application is true, complete, and correct.

I understand that any information provided by me that is found false, incomplete, or misrepresented in any respect, will be sufficient cause to (1) cancel further consideration of this application, or (2) immediately discharge me from my employment at Green Lea, whenever it is discovered.

I expressly authorize, without reservation, Green Lea its representatives, employees, or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities, and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employee, its agents, employees or representatives, for seeking, gathering, and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and that Green Lea reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of Green Lea is authorized to make any assurances to the contrary, and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the Owner of Green Lea.

I also understand that if I am hired, I will be required to provide proof of identity.

I certify that I have read, fully understand, and accept all terms of the forgoing Applicant Statement.

Applicant's Signature

Date

SCHEDULE AVAILABILITY

Day of the Week	Hours Available
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	
Sunday	

Applicant's Name: _____

Position Applied For: _____